

# **Charter and Plan of Government**

**OF THE**

## **Board of Directors**

***With Revisions to  
May 13, 1947***



**Columbia Theological Seminary**

**DECATUR, GA.**



**PART I**  
**CHARTER**  
**THE STATE OF SOUTH CAROLINA**  
**EXECUTIVE DEPARTMENT**

By The Secretary of State

WHEREAS, J. T. Brantley, Alexander Sprunt, W. A. Hafner, D. M. Douglas, L. E. McNair, A. L. Patterson, E. L. Hill, W. J. Garrison, Sam E. Hodges and D. W. Robinson, a majority of the Board of Directors of the Theological Seminary of the Synods of South Carolina, Georgia, Alabama and Florida of the Presbyterian Church in the United States, a corporation created under and pursuant to various acts of the General Assembly of the State of South Carolina, including Act of December 28, 1832, appearing in Vol. VIII, Statutes of South Carolina, p. 376, incorporating "The Board of Directors of the Theological Seminary of the Synod of South Carolina and Georgia"; the Act of the General Assembly of the State of South Carolina, of Dec. 21, 1854, appearing in Vol. XII., page 347 of the Statutes of South Carolina, rechartering the same corporation; the Act of the General Assembly of the State of South Carolina, ratified February 23, 1875, appearing in Vol. XV. of Statutes of South Carolina, p. 855, renewing and extending the Charter of said corporation; the Act of the General Assembly of the State of South Carolina, approved Dec. 24, 1880, appearing in XVII, p. 523, Statutes of South Carolina, amending the Charter of said corporation; and

the Act of the General Assembly of the State of South Carolina, approved March 9, 1896, appearing as XXII, page 328-9, Statutes of South Carolina, amending and extending the Charter and changing the name to its present name;

HAVE CERTIFIED, over their signatures, Resolutions authorizing in behalf of the aforesaid corporation a change of the name thereof to

(1) "Columbia Theological Seminary";

(2) That the corporation is under the direction and control of the Synods of South Carolina, Georgia, Alabama, Florida and Mississippi, of the Presbyterian Church in the United States;

(3) That the corporation is empowered to retain, hold possession of and enjoy property, rights and effects in such manner and under such constitution, plan of government, by-laws, rules and regulations as may be prescribed by its governing Board, and to execute and deliver annuity bonds or contracts.

(4) And that the corporation is authorized to hold and dispose of property, real, personal or mixed, to the amount of Five Million (\$5,000,000.00) Dollars;

(5) That the Charter of the corporation be extended for a period of fifty (50) years from this date;

All of which more fully appears in the Application for Amendment of Charter, which is as follows:

#### "APPLICATION FOR AMENDMENT OF CHARTER.

THE STATE OF SOUTH CAROLINA,  
COUNTY OF RICHLAND.

To the Secretary of the State of South Carolina:

WHEREAS, The Board of Directors of the Theological Seminary of the Synod of South Carolina, Georgia, Alabama and Florida of the Presbyterian Church in the United States, has been heretofore incorporated by various acts of the General Assembly of the State of South Carolina, including Act of December 28, 1832, appearing in Vol. VIII. Statutes of South Carolina, page 376, incorporating "The Board of Directors of the Theological Seminary of the Synods of South Carolina and Georgia"; the Act of the General Assembly of the State of South Carolina, of Dec. 21, 1854, appearing in Vol. XII., page 347 of the Statutes of South Carolina, rechartering the same corporation; the Act of the General Assembly of the State of South Carolina, ratified February 23, 1875, appearing in Vol. XV., of Statutes of South Carolina, p. 855, renewing and extending the Charter of said Corporation; the Act of the General Assembly of the State of South Carolina, approved Dec. 24, 1880, appearing in XVII, page 523, Statutes of South Carolina, amending the Charter of said corporation; and the Act of the General Assembly of the State of South Carolina, approved March 9, 1896, appearing as XXII. page 328-9, Statutes of South Carolina, amending and extending the charter and changing the name to its present name;

AND, WHEREAS, at the duly and regularly called annual meeting of the said Board of Directors held at Columbia, S. C., on May 5th, it was resolved:

That application be forthwith made under and in accordance with the laws of the State of South Carolina, to the Secretary of said State, to amend the Charter of this corporation in the following particulars, to-wit:

1. That the corporate name be changed from its present name of "The Board of Directors of the Theological Seminary of the Synods of South Carolina, Georgia, Alabama and Florida of the Presbyterian Church in the United States" to "Columbia Theological Seminary".

2. That this corporation is under the direction and control of the Synods of South Carolina, Georgia, Alabama, Florida and Mississippi, of the Presbyterian Church in the United States, through directors to be chosen by said Synods in such way, manner and number as they may agree upon and determine, and under such agreement and plan of government as the said associated Synods shall adopt for said Theological Seminary.

3. This corporation is empowered to retain, hold, possess and enjoy all such property rights and effects as are now held and possessed in the name of The Board of Directors of the Theological Seminary of the Synod of South Carolina, Georgia, Alabama and Florida of the Presbyterian Church in the United States, or which may be hereafter given, bequeathed or devised to it, in the name of The Board of Di-



rectors of the Theological Seminary of the Synod of South Carolina, Georgia, Alabama and Florida of the Presbyterian Church in the United States, or in the name of Columbia Theological Seminary, or which may be in any manner lawfully acquired. And it is authorized and empowered to sell, alien, convey and transfer the same or any part thereof, in such manner and under such constitution, plan of government, by-laws, rules and regulations as may be prescribed by its governing Board, or by the associated Synods hereinabove mentioned.

Said corporation is also authorized to loan and invest, receive and collect, any funds, interest, income, or rentals from property which it may have from time to time, to execute and deliver annuity bonds or contracts in such manner and under such rules and regulations as may be prescribed for its government and management.

4. The said corporation is authorized to have, hold, and dispose of property, real, personal or mixed, to the amount of \$5,000,000.00.

5. The Charter of said Corporation be extended for a period of fifty years from this date.

Notice of the application for said amendment has been heretofore duly given in "The State," a newspaper published in Columbia, Richland County, State of South Carolina, as shown by the annexed notice and affidavit of publication thereof, hereto attached.

Further, your petitioners certify that they have complied in all respects with the laws of the State of South Carolina, and all amendments thereto.

WREREFORÉ, your petitioners pray that the Charter of said Corporation be amended as hereinabove set forth and requested.

Signed, this the 5th day of May, A.D., 1925.

J. T. Brantley,  
Alexander Sprunt,  
W. A. Hafner,  
D. M. Douglas,  
L. E. McNair,  
A. L. Patterson,  
E. L. Hill,  
W. J. Garrison,  
Sam E. Hodges,  
D. W. Robinson,

Directors."

(authorized and set forth in the certificate and application aforesaid), which Resolutions were adopted pursuant to law, at a meeting of the stockholders and directors of the aforesaid Corporation, of which due notice was given, which notice stated the purpose of the aforesaid meeting, and, further that said Resolutions were adopted by a majority vote, and that in all respects there has been complied with the provisions of Section 4350, Vol. 3, of Code of Laws of South Carolina, 1922, and all amendments thereto.

NOW, THEREFORE, I, W. P. Blackwell, Secretary of State, by virtue of the authority in me vested by Chapter XLVII of the Code of Laws of South Carolina, 1912, and amendments thereto, and all Acts or parts of Acts me thereto enabling, do hereby certify that the requirements of law for said amend-



ment have been complied with, and for good and sufficient reasons to me appearing, do hereby certify that the charter of the aforesaid Corporation has been so amended.

GIVEN under my hand and seal of the State, at Columbia, this 7th day of December in the year of our Lord, one thousand, nine hundred and twenty-five and in the one hundred and fiftieth year of the Independence of the United States of America.

W. P. BLACKWELL,  
Secretary of State.

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Charter granted under Act of December 28, 1832, Statutes of South Carolina, Vol. VIII, page 376. Incorporated as "The Board of Directors of the Theological Seminary of the Synod of South Carolina and Georgia."

Re-chartered under Act of the General Assembly of the State of South Carolina December 21, 1854, Vol. XII, page 347 of the Statutes of South Carolina.

Renewing and extending the charter ratified February 23, 1875, act of the General Assembly of the State of South Carolina, Vol. XV, page 855.

Charter amended, Act of the General Assembly of the State of South Carolina, approved December 24, 1880, Vol. XVII, page 523.

Charter amended, extended, and name changed by Act of the General Assembly of the State of South Carolina, approved March 9, 1896, Vol. XXII, pages 328-9, Statutes of State of South Carolina. Name changed to "the Board of Directors of the Theological Seminary of the Synods of South Carolina, Georgia, Alabama and Florida of the Presbyterian Church in the United States."

Charter amended, extended and name changed December 7, 1925. Corp. Book A, page 513, Statutes of South Carolina. Charter extended fifty years from date. Name changed to "Columbia Theological Seminary."

The charter as printed here has incorporated in it all amendments and is, therefore, the charter under which the seminary is now operating.

**PART II**  
**PLAN OF GOVERNMENT**  
**COLUMBIA THEOLOGICAL SEMINARY**  
**Decatur, Georgia**

**Revised May 13, 1947**

**CHAPTER ONE**

**The Seminary**

Section 1. This Seminary shall be owned and controlled by the Synods of South Carolina, Georgia, Alabama, Florida, and Mississippi of the Presbyterian Church in the United States and such others as may be hereafter associated with them. It shall operate as an incorporated body known as Columbia Theological Seminary, in which name its property shall be held. It shall be governed by a Board of Directors, whose members shall be chosen by the Synods as herein provided, the right of review and approval of its acts being expressly reserved to the Synods.

Section 2. The General Assembly of the Presbyterian Church in the United States shall have advisory jurisdiction over the Seminary but shall have no power of veto, nor the right to originate measures for its conduct.

Section 3. The great purpose of the Seminary shall be to prepare men for the Gospel ministry, to train Christian workers, to protect the standards of the Presbyterian Church in the United States, to contend for the Faith, and to labor for the Kingdom of God.

Section 4. Alterations or amendments of this Plan of Government are to be proposed to the Synods at one meeting and are to be acted upon at the meeting of the subsequent year. Approval by a majority of the Synods is necessary for adoption. However, alterations or amendments may be made at the time of proposal by a two-thirds vote in at least two of the Synods, and a majority in each of the others.

## CHAPTER TWO

### The Board of Directors

Section 1. The Board of Directors shall consist of twenty-one members from the five present supporting Synods, and three additional members for each Synod which may hereafter become a supporting member of this Seminary. Of these, six shall be chosen by the Synod of South Carolina, six by the Synod of Georgia, and three each by the Synods of Alabama, Florida, and Mississippi, and three shall be added for each Synod which may hereafter join in supporting this Seminary. These shall be either ordained ministers, ruling elders or deacons of the Presbyterian Church, U. S., and they shall be so chosen that the terms of two each in the Synods of South Carolina and Georgia, and one each in the remaining Synods shall expire annually. Vacancies occurring *ad interim* may be filled by the Board pending action by the Synod not fully represented.

Section 2. Each director, prior to taking his seat, shall subscribe to the following formula:

Approving of the Plan of Government of Columbia Theological Seminary, I solemnly declare and promise in the presence of God and this Board that I will faithfully endeavor to carry into effect all its provisions, and to promote the great purpose of the Seminary, and due record be made of same.

Section 3. The Board shall meet annually, ordinarily at the close of the seminary year, or oftener on its own adjournment, or at the call of its Chairman

or its Executive Committee, or at the call of seven of its members, of whom not more than two shall be from the same Synod. A majority of the members shall constitute a quorum for the transaction of business, provided that three Synods are represented.

Section 4. The Board shall make general rules and regulations for the conduct of the Seminary. It shall elect in the manner herein provided a President and Professors, together with such other instructors and administrative officers as may be required, prescribe their duties and fix their compensation. It shall, in general, do whatever is necessary to the welfare of the Seminary and the accomplishment of its purpose, but it shall do nothing contrary to this Plan of Government, or to the will of the majority of the controlling Synods, or to the Constitution of the Church.

Section 5. The Board shall hold in trust for the Synods the property of the Seminary, both real and personal, with the right, however, to sell, bargain, alien, and convey any part of same for re-investment or for other purposes. It shall have the power to make title to the property so sold.

Section 6. The Board shall have power to accept in its discretion gifts of property tendered to the Seminary on an annuity basis, the title to which is to pass to the Seminary at an agreed time, and to bind the Seminary for the payment of such annuity. It shall also have power to accept gifts of property tendered to the Seminary for a specific purpose satisfactory to it, and when so accepted, it shall

ever pay a sacred regard to the conditions attached. A full record shall be kept in the Minutes of the Board of all such transactions.

Section 7. The Board shall appoint from its members an Executive Committee of not less than five or more than seven. This Committee shall possess the power to act for the Board in any urgent matter arising *ad interim* and until the Board meets, except that it shall have no power to elect, transfer, or remove the President or a Professor. Such Committee shall meet on the call of its Chairman or any two members thereof.

In case of a vacancy in the office of President or any members of the Faculty, the Executive Committee may nominate to the Board such person or persons as they may deem suitable for such office or position.

The Board shall also appoint an Investment Committee of not less than five or more than seven members, who may or may not be members of the Board; and they shall have power to invest the funds of the Seminary under such restrictions as the Board may prescribe.

Section 8. The election of President or Professor shall ordinarily be had at the annual meeting of the Board. Such election shall first be made an order of the day and when that time shall have arrived, it shall be preceded by prayer for Divine Guidance. The election shall be by ballot and a two-thirds vote of those present shall be necessary to a choice.

Section 9. The President or Professor so elected shall be required to subscribe to the Chairman of



the Board, before entering upon his duties, the following formula:

In the presence of God and these witnesses, I do solemnly subscribe the Confession of Faith, Catechisms and other standards of government, discipline, and worship of the Presbyterian Church in the United States, as a just summary of the doctrines contained in the Bible, and promise and engage not to teach, directly or indirectly, any doctrine contrary to the Scriptures as interpreted in these standards while I continue as President (or Professor) in this Seminary.

Associate and Assistant Professors and Instructors of the institution shall also be required to accept this obligation before undertaking their duties in the seminary. The President and each regular Professor of the Seminary shall be inaugurated at a time appointed by the Board, shall be expected to deliver an inaugural address, and shall at that time publicly subscribe to the aforementioned formula.

Section 10. The Board shall have power to transfer a Professor from one chair to another by a two-thirds vote of the members present.

Section 11. The Board shall have power to remove the President or a Professor when, by a two-thirds vote of the members present, it shall be found desirable, provided that this two-thirds is not less than a majority of the entire membership of the Board. In this event a resignation shall be demanded and, if this be refused, the Board, by a similar two-thirds

vote and without a formal trial, may dissolve his relation to the Seminary, and its act shall be final.

Section 12. At the age of seventy years the President or a professor shall be retired. In this event he shall be subject to re-election annually for three years, a majority vote of those present being necessary to an election. In order that the President and Professors, when retired, may participate in the benefits of the Ministers' Annuity Fund the Seminary shall assume payment of the  $7\frac{1}{2}\%$  of his salary into the Fund.

Section 13. The Board shall elect annually a Librarian for the supervision, care, and use of the library, whose compensation shall be fixed by the Board.

Section 14. The Board shall hear the appeal of any student from a decision of the Faculty dismissing him from the Seminary, and render judgment thereon.

Section 15. The Board shall make an annual report to each of the controlling Synods and to the General Assembly of the state of the Seminary and its work.

Section 16. When so requested, the Board shall submit to each of the controlling Synods certified copies of its Minutes for the preceding year for examination and approval.

Section 17. The Board shall maintain close contact with the Faculty, and ordinarily shall hold an annual conference with the Faculty on the state of the Seminary.

## CHAPTER THREE

### Officers of the Board

Section 1. The officers of the Board shall be Chairman, Vice-Chairman, Secretary, and one or more Treasurers, which last may or may not be members of the Board, to be elected at the close of each annual meeting and to serve until their successors are elected. The Board may, upon recommendation of the Secretary, also elect an Assistant Secretary, who need not necessarily be a member of the Board.

Section 2. The Chairman shall preside over the meetings of the Board and over the inauguration of the president and professors of the Seminary. He shall confer the degrees granted by the Board on recommendation of the Faculty, or cause it to be done. He shall be a member *ex officio* of all committees of the Board. He shall discharge such other duties as are usual to his office.

Section 3. The Vice-Chairman shall perform the duties of the Chairman in his absence. In the absence of both, the Board shall elect a presiding officer.

Section 4. The Secretary shall keep in permanent form an accurate record of the transactions of the Board. He shall preserve the file at the Seminary copies of the Minutes, all original reports, and all other useful papers belonging to the Directors. He shall give at least ten days notice to the Members for each meeting of the Board, or cause the same to be done.

Section 5. The Treasurer shall receive, care for, invest, and disburse the funds of the Seminary under the direction of the Board. He shall invest the funds of the Seminary as directed by the Investment Committee and shall thereafter keep such Committee well advised of the state of such investments and of funds available for investment. He shall arrange for the safe custody of all real estate deeds, mortgages, notes, stocks, bonds and other securities of value owned by the Seminary. He shall keep an accurate record of all gifts of money or property made to the Seminary for a specific purpose for future reference. He shall make an annual report to the Board of all receipts and disbursements, and support same by vouchers. He shall discharge such other duties as are usual to his office, and may receive such compensation as shall be fixed by the Board. He shall give bond in some solvent surety company, made payable to Columbia Theological Seminary, in such sum as shall be fixed by the Board for the faithful performance of his duties, such bond to be approved by the Investment Committee and Chairman of the Board, and deposited with the President of the Seminary. In the event that more than one Treasurer is had, a separate bond shall be required from each, and each shall be responsible for the money and securities committed to his care.

The Treasurer with the President of the Seminary shall, upon receiving payment thereof, execute in the name of the Seminary any and all necessary and proper releases, cancellations, and/or acquittances or discharges of any bonds, notes, mortgages, or obligations belonging to the Seminary.

## **CHAPTER FOUR**

### **The Faculty**

Section 1. The faculty shall consist of the President and Professors of the Seminary with such Deans and other officers of instruction as the Board may deem it necessary to appoint. Associate Professors, Assistant Professors, and Instructors may be elected as the needs of the institution shall make advisable and for such definite periods of time as the Board may fix. Such Associate or Assistant Professors and Instructors may sit with the Faculty and participate in its deliberations, but shall not have the right to vote.

Section 2. The Faculty may meet at stated monthly intervals, and when called by the President, or by two of its members, or others. The President shall preside at its meetings, or in his absence, the senior professor present shall preside. It shall appoint a clerk to keep a record of its acts, which record shall be laid before the Board at its annual meeting. It shall decide all questions of order and discipline and, in general, do whatever is necessary in the internal affairs of the Seminary to insure its successful conduct, and to promote its peace and harmony.

Section 3. The Faculty shall fix the time of opening and closing each term of the Seminary, and shall regulate the hours of worship, lectures, and recitations therein. It shall provide for one or more vacations in the year. It shall be responsible for receiving and acting on all applications for admission.

Section 4. The Faculty may, in its discretion, admit to the Seminary those who desire to profit by the instruction to be had therein but do not intend to enter the Gospel ministry; and also those who desire to take certain courses of study or lectures, or who may desire to do postgraduate work, upon conditions to be named by it. Those so admitted shall be required to conform to the conditions attaching to all students.

Section 5. The Faculty shall maintain a constant and kindly supervision over all the students of the Seminary to the end that good health, happiness, knowledge, and piety may be promoted among them.

Section 6. The Faculty shall suspend or dismiss any student it finds to be unfit because of sloth, indifference, incapacity, or moral turpitude, of which the facts shall be recorded in its minutes, the right being reserved to such student of appeal to the Board against such action.

Section 7. The members of the Faculty shall hold conference with the students as often as they deem necessary for the deepening of their piety and to better their qualifications for the practical duties of the Gospel ministry; the nature of such conferences to be determined by them.

Section 8. Upon the satisfactory completion of the courses of studies prescribed by it for degrees, the Faculty shall certify this fact to the Board and recommend the candidates for such degrees, provided that each one shall have sustained a good moral and religious character in his Seminary life.



Section 9. The Faculty shall grant to those students not taking the full course of studies but who complete certain parts thereof to its satisfaction. and who have sustained a good moral and religious character in their Seminary life, a certificate of graduation which shall testify to these facts.

Section 10. The Faculty shall have the authority to offer the postgraduate degrees of Master of Theology, Doctor of Theology, and Master of Arts in Biblical Education, and to fix such academic requirements for these as it shall deem appropriate. On completion of the prescribed course it shall certify this fact to the Board, and recommend the conferring of the degree.

Section 11. The duties of any vacant Chair shall be assigned by the Faculty to its members, pending the next meeting of the Board.

Section 12. The expenditure of appropriations made by the Board for additions to the Library shall be the duty of the Faculty, and due reports of same shall be made to the Board.

## CHAPTER FIVE

### The President

Section 1. The President of the Seminary shall be an ordained minister of the Presbyterian Church in the U. S. and, unless for good cause excused by the Board from professional duties, a teacher in the Seminary, and shall be elected and inaugurated in the same manner as a professor and make the same subscription.

Section 2. The President shall preside at the meetings of the Faculty, of which he shall be a voting member, and over meetings of a public character, save those for the inauguration of a professor, or for the conferring of degrees. He shall be *ex officio* a member of all faculty committees, and *ex officio* entitled to sit and deliberate with the Board but without a vote.

Section 3. The President shall be the administrative officer of the Seminary. He shall be responsible to the Board of Directors for the discharge of those duties assigned to the directors by the Plan of Government and to the Faculty for the discharge of those duties assigned to the Faculty by that Plan. He shall, for the Board and Faculty, exercise a general supervision over the institution, control the use of buildings and grounds, and maintain order and discipline. He shall possess the authority to employ such help as may be needed for the proper conduct of the seminary life and to discharge such other duties and responsibilities as are usual to this office.

Section 4. All deeds, conveyances, mortgages, bonds or other obligations or contracts shall be executed in

the name of the Seminary by the President and the Treasurer with the seal of the corporation affixed. In case there be a vacancy in the office of President or Treasurer, or in case either of these officers is for any reason unable to act, then any such instrument may be executed by the signature of the President or the Treasurer together with the Chairman of the Executive Committee, with the corporate seal affixed.

Section 5. The President shall be the representative of the Seminary before the General Assembly, Synods, and Presbyteries, unless the Board orders otherwise, for the purpose of making known the work, condition, and needs of the Seminary. He shall visit the schools and colleges of the Synods to urge the claims of the Gospel ministry and for personal conference with interested students, or cause same to be done. He shall seek to create a deep and lasting interest in the cause of Christian education.

Section 6. The President shall be the medium of communication between the Seminary and its alumni, whose interest, aid, and cooperation in upbuilding and increasing the usefulness of the Seminary he shall constantly seek.

Section 7. The President shall make an annual report to the Board, of which the report of the Faculty may be a part, on the work of the Seminary and its condition, and make such recommendations thereon as he deems proper. He shall prepare for the Board the annual report to be submitted by it to the Synods and General Assembly.

Section 8. The President shall be the financial agent of the Seminary and shall constantly work for the increase of its income through added endowment, and otherwise, until such shall be made equal to the needs of the Seminary.

Section 9. The President shall direct the advertising of the Seminary, and shall supervise its publications.

Section 10. The President shall be the custodian for the Board of the Charter of the Seminary and amendments thereto, of the bond of the Treasurer, the corporate seal of the Seminary, and of the fire insurance policies on the Seminary plant.

Section 11. The President shall be *ex officio* a member of the Executive Committee of the Board and of the Investment Committee.

## CHAPTER SIX

### The Professors

Section 1. All Professors shall be ordained ministers of the Presbyterian Church in the U. S., chosen as provided, and shall receive such compensation as may be fixed by the Board.

Section 2. The Professorships of the Seminary shall be such as to provide for the teaching of

Old Testament Literature and Exegesis

New Testament Literature and Exegesis

Didactic and Polemic Theology.

Christian Ethics and Homiletics

Ecclesiastical History, Church Government, Missions

English Bible, Pastoral Theology, and Religious Education

Hebrew and Cognate Languages

Public Speech and Hymnology

and such other subjects as may hereafter be added.

Section 3. As soon as practicable after his election, each Professor shall place before the Board and Faculty a detailed exhibition of the system and methods he proposes to pursue, and of the subjects he proposes to discuss in conducting the studies of his classes, and he shall be entitled to their advice and assistance therein.

Section 4. All classes of the Seminary shall be opened with prayer. The courses of study shall be varied or extended as the demands of the age may require, but they shall never deviate from the Word of God and the standards of the Presbyterian Church.

Section 5. The resignation of a Professor shall be preceded by three-months' notice to the Board of his intention. However, the Board may waive this requirement if it elects to do so.



## CHAPTER SEVEN

### The Students

Section 1. Applicants for admission to the Seminary must furnish the Faculty with satisfactory evidence that they are in full communion with some evangelical Church; that they have been regularly educated at some college or university, or shall satisfy it that they have the attainments necessary for the foundation of a course in Theology.

Section 2. If such evidence shall be satisfactory to the Faculty they shall be admitted, after subscribing the following declaration:

Deeply impressed with the importance of improving in knowledge, piety, and prudence, preparatory to the Gospel Ministry, I solemnly promise, in reliance on Divine grace, that I will faithfully and diligently attend all the assigned instructions of this Seminary, and that I will conscientiously and vigilantly observe all the rules and regulations specified in the Plan of Government, obey all lawful requisitions, and readily yield to all the wholesome admonitions of the President and Professors of the Seminary while I continue a student in it.

In the case of students who are not candidates for the ministry, "preparatory to the Gospel ministry" shall be omitted.

Section 3. The students shall pursue the course of studies indicated by the Faculty and shall observe its rules for study, conduct, and worship.

Section 4. A student who neglects his regular studies, or is guilty of an indiscretion, or exhibits an indifference to the things of religion, or who shall otherwise violate this Plan of Government, shall be faithfully admonished privately, or publicly as the Faculty may elect; and if such course is persevered in he shall be suspended, or dismissed from the Seminary by the Faculty. The right is reserved to any student who may be so dismissed to make appeal to the Board, and this right may be exercised by written notice to the President of the Seminary.

Section 5. The students shall be responsible to the Faculty for their conduct in vacation periods; and for conduct prejudicial to the good name of the Seminary they shall be subject to admonition, suspension, or dismissal.

## **CHAPTER EIGHT**

### **Devotional Exercises**

Section 1. Devotional exercises shall ordinarily be conducted in the chapel each class day during each term, as the Faculty may direct, by one of its members, or by a student assigned to such duty.

Section 2. The Faculty shall arrange for the Sacrament of the Lord's Supper to be observed at appropriate intervals during the school year, and for such periods of special devotional emphasis as it may deem helpful.

Section 3. Every member of the Seminary shall attend all these religious services faithfully and reverently, and such others as the Faculty may appoint.

## **CHAPTER NINE**

### **Endowment and Other Funds**

Section 1. The funds of the Seminary shall ever be kept distinct and apart from all others, and shall be deposited with the Treasurer subject to the appropriation of the Board, or for investment as provided in this Plan of Government.

Section 2. All investment of Seminary endowment funds shall be in the name of "Columbia Theological Seminary."

Section 3. The appropriations made by the Board shall be paid by the Treasurer only on the order of the President, or in case of his inability to act, on the order of the Chairman, or else on the order of the Board or of the Chairman of the Executive Committee.

Section 4. All gifts of money or other valuable property which shall be made to the Seminary for a specific purpose or use shall be so used, and the conditions laid down by the donors shall be scrupulously observed. Individuals, or bodies of individuals, who by gift made in life or by will for the founding of a Professorship, Fellowship, or Scholarship, or for any other specific purpose connected with the Seminary, may, with the approval of the Board, designate the name by which it shall ever be called.

Section 5. All gifts especially designated for the aid of students requiring assistance to complete their seminary course shall be used for this purpose only; provided, however, that they may be used to reduce the expenses of a stay in the Seminary so that all the students benefit thereby.

Section 6. The award of Fellowships shall be the duty of the Faculty, and of its acts therein it shall make a full report to the Board giving the names of beneficiaries and the sums paid to each.

## **APPENDIX**

### **By-Laws of the Board of Directors.**

1. The order of business shall be as follows:

Call to order

Prayer

Roll Call

Excuses

Vacancies

Appointment of Standing Committees:

Audits and Assets

Ways and Means

Laws and Regulations

Buildings and Grounds

Library

Nominations

Report of President, including that of Faculty

Report of Treasurer

Report of Investment Committee

Report of Librarian

Report of Executive Committee

Report of Special Committees

Election of officers and permanent committees

Reading of minutes

Prayer and benediction

Adjournment

2. The Committee on Audits and Assets shall consist of not less than three members and shall audit all accounts submitted to the Board. To it shall be referred the reports of the Treasurer, the Investment



Committee, and the auditors. It shall call to the attention of the Board items of importance in the above reports.

3. The Committee on Ways and Means shall consist of not less than five members, and shall consider the external management of the Seminary and recommend measures for its betterment. To it shall be referred the business section of the President's report. It shall recommend a budget for the coming year.

4. The Committee on Laws and Regulations shall consist of not less than five members and shall consider the internal management of the Seminary and recommend measures for its greater usefulness. To it shall be referred the academic section of the President's report, as also the report of the Faculty.

5. The Committee on Buildings and Grounds shall consist of not less than three members and shall inspect the condition of the Seminary plant, determine its need for repairs and additions and make recommendations thereon. To it shall be referred the material property section of the President's report.

6. The Committee on Library shall consist of not less than three members, and shall examine the condition of the Library, its care and its use, and recommend such measures for it as seem proper. To it shall be referred the report of the Librarian.

7. The Committee on Nominations shall consist of not less than three members and shall nominate

officers and permanent committees of the Board for the coming year. It shall also nominate a Librarian.

8. Election of officers and committees shall be by viva voce vote and a majority of those voting shall control.

9. The annual conference with the Faculty shall be at such time and in such manner as the Board may designate.

10. Amendments to the By-Laws of the Board of Directors not in conflict with the Plan of Government may be made by a two-thirds vote of the members present at any meeting of the Board of Directors.



